BATI ANADOLU GROUP

INFORMATION SECURITY POLICY

Directorate of Information Systems in the BATI ANADOLU GROUP;

It continues its activities to supervise the development and regular updating of the control infrastructure for measures to ensure the confidentiality, integrity and accessibility of data, and to ensure the security of all units that use the information systems infrastructure, third party users and service, software and hardware providers that provide technical support to information systems

Each user is trained at the beginning of the first job in information security, knows his/her responsibilities and tasks with established systems. Information Systems Security awareness training is given to departments periodically.

Directorate of Information Systems;

· Protects the confidentiality of customer and personnel information in order to protect the privacy of personal information.

· Implement infrastructure and controls to maintain The integrity of the information and ensure its constant accessibility.

· Ensure the minimum authorization principle required for users to be authorized and ensure that the authorities are checked regularly.

· Users have access to the system at the end of each month; For Oracle, "Employees and user accounts report" controls the name received through the system for the report received through Oracle Employee checks the report by matching it in Excel and terminates the accounts and privileges of the people who have left the job, if any.

· In accordance with THE "BTA-BSB-TB-001-POSITION-BASED STANDARD Liability table", every year in April and October, the control of all responsibility Assignments provides.

· It will plant network security against threats from external networks, and in this context, an infiltration test is performed every two years.

· Provides the reliability of the cryptographic keys used.

· In the passwords that employees will connect to the system, the complex password policy is enforced, which is forced to change passwords every 90 days. Top management and blue collar employees are beyond the scope of this policy.

· To control access to information and to prevent unauthorized access, it will implement the necessary security controls in all relevant areas.

· Comply with all regulatory legislation concerning information security.

· It detects risks for information assets and manages the risks in a systematic way.

· It ensures that the institution's basic and supportive business activities continue with minimal disruption .

· It performs and records restore tests from backup every six months for the Oracle business Management system, once a year, for servers that reside on the virtual environment .

· It quickly interferes with information security incidents that can happen and has the competence to minimize the impact of the event .

As Directorate of Information Systems, we undertake to comply with the above substances and make the necessary work for the continuous improvement of these substances.

"This policy applies to all Batı Anadolu Group companies."